



Club System User Guide - (short version)

iPigeon - Club Manager - Ring Marker

when first setting up please do in the page order below



- Page 3 Set up Computer System & Region Settings
- Page 5 Install Club Manager Software - Windows 10 - 8 - 7
- Page 7 Add new members to Club Manager
- Page 9 Synchronise member's new clock to Club Manager
- Page 10 Add member Life Rings using Club Manager
- Page 11 Member Adding their own Life Rings
- Page 12 Assign ETS Rings using Club Ring Marker
- Page 13 Member Assigns own ETS Rings
- Page 14 Add New Race Point to Club Manager
- Page 15 Add Race using existing Race Point information on Club Manager
- Page 16 Race Marking
- Page 17 Race Close using Club Manager
- Page 18 Race Progress Report using Club Manager
- Page 19 Race Delete using Club Manager
- Page 20 Race Delete by Member
- Page 21 Race Marking iPigeon on other Manufacturer's system
- Page 23 Race Closing iPigeon on other Manufacturer's system
- Page 24 Synchronising iPigeon clock to Club Manager
- Page 25 Entering Longitude & Latitude
- Page 26 New member joins club with an iPigeon he used at his old club

iPigeon Computer System & Region Settings

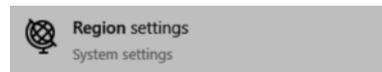


Due to Windows 10 having numerous updates, the screen layouts below may be slightly different than your computer

To check your computer settings do the following *(Windows 7 users are on next Page 4)*

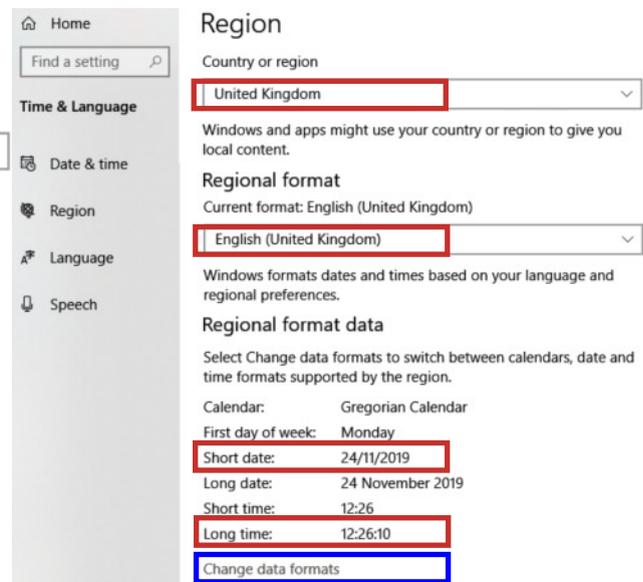
Using your Desktop type the words **region** →

Then select **Region settings**



These are UK settings

Any incorrect for your country change using **Region** and **Regional format**



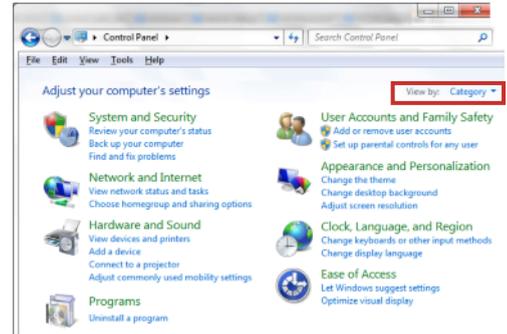
If these two are incorrect in this area change using **Change data formats**

Close all programs and on the Windows Desktop screen click the Start button.

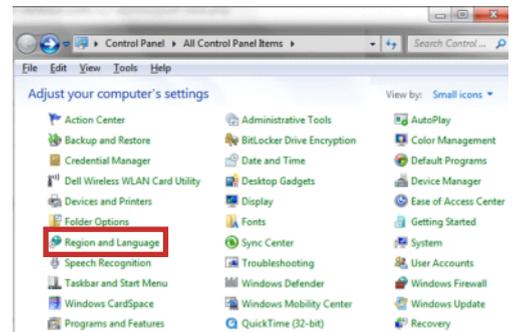


Then select **Control Panel** on the right-hand side of the start menu.

You may see a window similar to the this image, if so where the red bounding box indicates select **View by Category** then **Small icons** which will take you to the image below

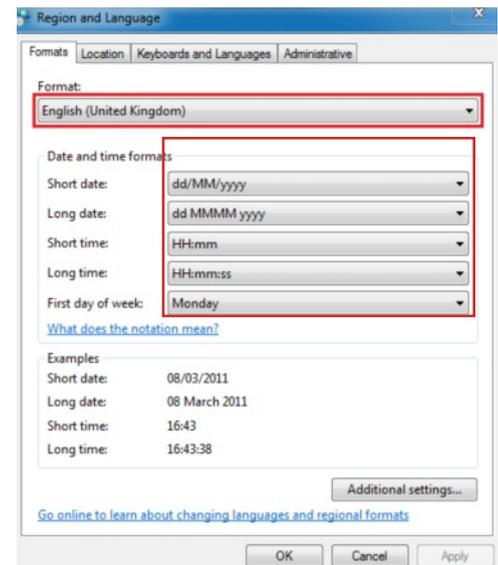


Now select **Region and Language** where the red bounding box indicates which takes you to the image below



This image depicts what settings you require and if yours does not, then you simply use the  at the end of each button to make the selection

After making any changes click the **Apply** and **OK** buttons



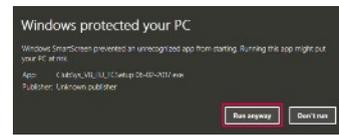
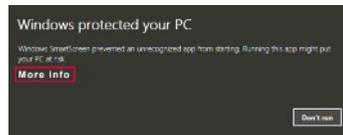
iPigeon Install Club Manager Software



Your local sales agent will have provided you with the web site address to download and save your country specific Topigeon Club Manager installation file which is called **ClubSys_V8_10_UKSetup.exe**

To install the Club Manager software, make sure your computer has no other programs running.

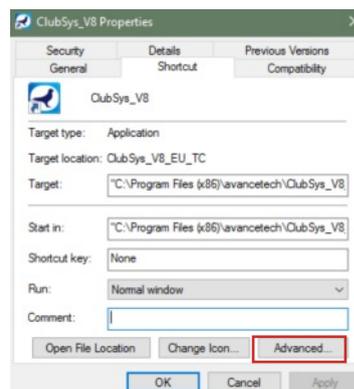
Warning: When doing the installation instructions on Microsoft Windows there might be a **Windows protected your PC message**, If so just Click **More Info** message and **Run anyway**



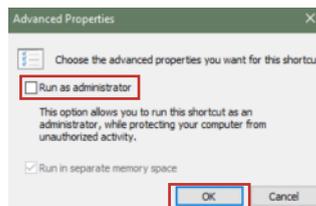
Double click the saved execution file **ClubSys_V8_10_UKSetup.exe** (Setup Type is to be **Typical**) and **always** select either the **Next/Yes/OK/Install/Finish** buttons as each screen progresses. When completed this icon will be on your computer Desktop. 

You now need to set up the installed Club Manager to run as an Administrator (you only do this once)

Right click on the new Desktop icon  and select **Properties**



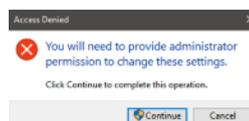
Then select the **Advanced** button



Check mark **Run as administrator**

Click the **OK** button

If you receive this Access Denied message click **Continue** button



Finally click buttons **Apply** then **OK**



We now need to set up your Club details on the next page 6

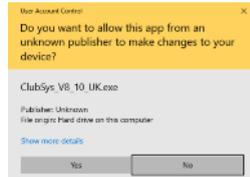
return to page index

Adding Club details to Club Manager

We do advise you to have the Club Antenna (Ring Marker) set up and connected when using the Club Manager, otherwise when moving from screen to screen you will keep having this screen prompt reminder  Unable to open com port (win error code: 2)

On your desktop left double click the Club Manager icon 

Select **Yes** button on this screen



As this is your first time of loading Club Manager the club setup screen below will auto open - If not select S Setup tab

Home | Clock Operation | Member | Races | S Setup

Setup



Club address :

Name :

Street :

Town/City :

Club Abbreviation :

Post Code :

Association :

System detail :

Program Version V8.30

TOPigeon Version V8.60

language :

Mode :

Backup databases :

What is the maximum age of the databases backup ? Day

Load Backup | Backup

Printer support :

Copies :

Club Data Download

The red boxes are the Club's Name and must be typed exactly the same

Street can be followed by local area Example:- 3 High Street, (area)

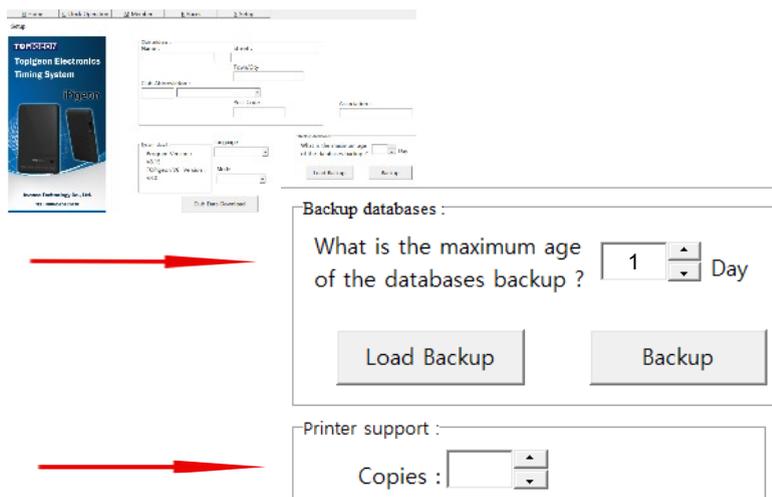
Club name Abbreviation

RPRA - WHU - etc

Note Language and Mode settings

After completion close down using the X at the top right of the program screen, which if this is the first time you opened the program it will auto reopen again on S Setup screen - If not select the S Setup tab

We now have 2 more thing to do on the S Setup tab screen



Backup databases :

What is the maximum age of the databases backup ? Day

Load Backup | Backup

Printer support :

Copies :

Set the number of days for the auto data backup (we advise 1)

Then set the number of pages to print at Marking and Closing races which for most clubs is either 2 or 3

Your now ready to use the Club Manager

return to page index

iPigeon Add Members to Club Manager Software

When adding a new member do not add any rings until their clock has been synchronised



Whilst not absolutely necessary to have the Club Antenna (Ring Marker) connected when using the Club Manager. But when changing functions you will keep having this screen prompt reminder. Unable to open com port (win error code: 2)

Load Club Manager by left double clicking the Club Manager icon on your Desktop

Then select the **Member Tab**

On the Member Listing screen click the **AddNew** button which opens the screen below

Member New Add

The first part of Loft Number is auto filled from the Club details page - leaving just your Loft number- Example: **SO1013**
(do not use spaces)

Street name can be followed by local area
Example:- 3 High Street, (area)

Longitude and Latitude (if known) must be entered in format given on Page 24
(coordinates are only needed for record purposes or races using that information)



Personal Details

Name:

Street:

City:

Post Code:

Telephone Number:

Loft Information

Loft Number:

Longitude: (E121'23:24)

Latitude: (N024'22:30)

Notes:

When completed click the **Save button**

If a new member we have to set up the member's clock - Go to next Page 8

If you have edited a member's details who's clock is already on the system - Go to Page 24

iPigeon Synchronize New iPigeon Clock with Club Manager

This synchronise deletes any previous information that may have been in the clock

If a new member joins club with an iPigeon he used at his old club - go to page 26



You need to have the Club Manager open on your computer
the iPigeon Clock connected to the Club Ring Marker
The Club Ring Marker connected to the computer (USB cable)



The Clock is connected to the Ring Marker
using **only** the 4 pin Mini Din cable
in either of the Unives ports



A

Select iPigeon screen **Club Manager** icon



Hold Fob over Club Ring Marker Well

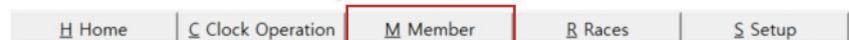


Select iPigeon screen **Connect to PC**



B

On the computer Club Manager screen select the **Member** Tab

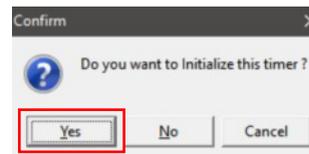


LoftNo	LoftName	clockCnt
RPRA S08954	George Jeavons	1

Right click on the member's name
then select **Loft Data Download**

- Edit Member
- Delete Member
- Member Rings List
- Member Clocks
- Loft Data Download

Then select **Yes**



The Clock screen displays Download Success



C

We now have to set up a few details on the clock itself - Please go to next page 9

Now return to the iPigeon Home screen using this button



return to page index

iPigeon Synchronize New iPigeon Clock with Club Manager

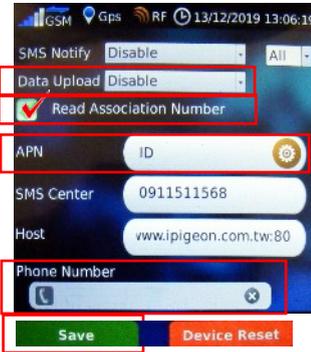
On the main screen



select **Communication** icon



Data Upload set to **Disable** whilst studying its use
Check mark **Read Association Number**
Enter your **SIM Card APN** identity



Text message up to **5 mobile numbers**
Finally select green **Save** button

Now return to the iPigeon Home screen using this button



Next on the main screen



select **System Info** icon



IMPORTANT: If Version number lower than **v8.84** it needs updating
Contact your Topigeon Agent for further information

You need to make sure the UTC **TimeZone** is correct for your country. The UTC in the image is +1.00 because

at the time of creating this Quick Start it was British Summer Time. When the British clocks go back in the winter the UTC would be just UTC without any +/-



After making any changes click the blue **Save** button

Now return to the iPigeon Home screen using this button



iPigeon Add Member Life Rings Using Club Manager

Do not add rings if your new member clock has not yet been synchronised on Page 24



Whilst not absolutely necessary to have the Club Antenna (Ring Marker) connected when using the Club Manager, but on each function change you will see this screen prompt reminder if not connected. Unable to open com port (win error code: 2)

Load Club Manager by left double clicking the Club Manager icon on your Desktop

Then select the **Member** Tab



LoftNo	LoftName	clockCnt
▶ RPRA SO8954	George Jeavons	1

Right click on the **member's name** then select **Member Rings List**

- Edit Member
- Delete Member
-
- Member Rings List
- Member Clocks
-
- Loft Data Download

Life Ring Number	Color	Sex of bird	E_Ring Assign	Create Date	Assign Date	st Upd ^
GB15A48489	Blue	Hen	AA01ADCB	20/07/2016	13/09/2016 17:14:35	13/

Then click **AddNew** button

After completion click the **Save** button

Association : Bird color : Comment :

Birth Year:

Registration Letter :

Registration Number :

Sex of the bird :

When finished you will need to synchronise to the iPigeon clock

To synchronise go to Page 24

The next page 11 is how members can add life rings using their iPigeon clock

Warning: Check if your Union allows members to add their own rings

Fancier Adding Life Rings to their own iPigeon Clock

Check if your Union allows members to add their own rings

Fancier added rings can only be synchronised to the Club computer when they have been assigned with an ETS ring

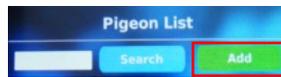
Only the power cable and Clock is required for this feature



Power up iPigeon and select **Pigeon Manager**



Then select **Add button**



Enter Ring details

Assoc Code: examples: GB15A48489 - NWHU2010AB2795 *(do not use spaces)*

Select Year: *(double check selection is same year as your Assoc Code)*

Select Sex:

Add colour: *(obtain colour format list from your Club Secretary)*

Then click green **Add** button when completed



Assignment to an ETS ring can be carried out either by Club or Fancier

Check if your Union allows members to assign their their own rings

Member assigning own ETS rings is Page 13

For fast return to the Home screen use this button



iPigeon Assign ETS Rings using Club Ring Marker

Next page 13 is Member assigning own ETS rings if Union allows this

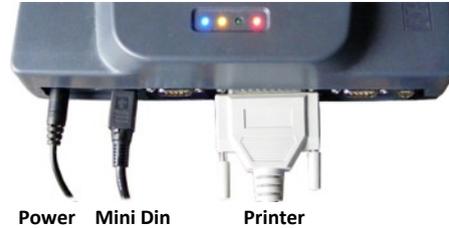


Club Antenna (Ring Marker)

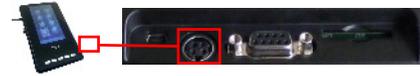
You will require the **Club Antenna (Ring Marker)** with cables **Mains Power - Mini Din - Printer**

The computer does not have to be used but the iPigeon must be synchronised at some time

You will also require the **Security Fob** 



The other end of the **Mini Din** is connected to the **iPigeon Clock**



When all is connected turn on the power and select screen **Club Manager** icon

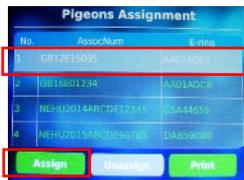


Now hold Fob over Ring Marker Well 

Screen changes from greyed out and select **Ring Assignment**

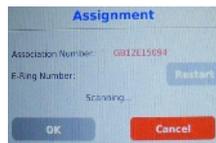


Select the ring to be assigned →



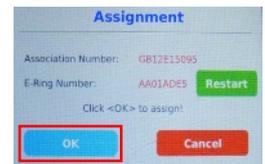
Then click button **Assign**

At this screen

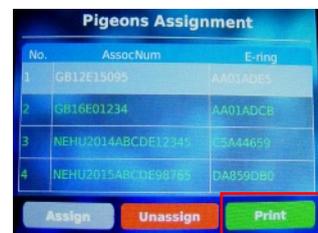


Hold **ETS ring** over Ring Well 

Screen changes and click button **OK**



Ring or rings are now assigned and you can print an Assignment List by clicking on button **Print**



For fast return to the iPigeon Home screen use this button



return to page index

iPigeon Member assigning own ETS rings (make sure your Union allows this)

Only the power cable and Clock are required for this feature



Power up iPigeon and select **Pigeon Manager**



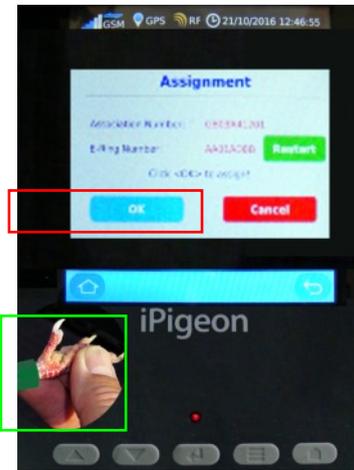
Select **Ring number** to be assigned

Then select green **Assign** button



Then show ETS ring to the ring reader area

Then select the blue **OK** button



Newly assigned rings will at some time need to be synchronised to the Club Manager on Page 24

For fast return to the Home screen use this button



iPigeon Add New Race Point using Club Manager

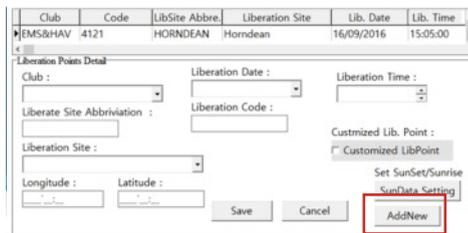
Go to next Page 15 if Race Point is already on the system



Whilst not absolutely necessary to have the Club Antenna (Ring Marker) connected when using the Club Manager, but when changing functions you will keep having this screen prompt reminder. Unable to open com port (win error code: 2)

Load Club Manager by left double clicking the Club Manager icon on your Desktop

Then select the Races Tab



Then click the button **AddNew**

To add new Race Points you check mark the Customized LibPoint (see Page 16 for adding same Race Point name)

Race Points

Select Club

Liberation Time: Enter 04:00:00

Liberate Site Abbreviation (maximum 10 characters)

Liberation Code (maximum 4 characters) supplied by your organisation such as RPRA

Longitude and Latitude Not needed if not using distance by coordinates

When completed click the Save button

To synchronise races onto members's clocks go to Page 24

PLEASE NOTE:

As you see here by using Customized LibPoint you can add National, Classics and Open races

Club	Code	LibSite Abbre.	Liberation Site	Lib. Date	Lib. Time	RaceCode
EMS&HAV	5055	NFC TARBES	NFC TARBES	14/12/2019	04:00:00	50551214
EMS&HAV	5044	MNFC TOURS	MNFC TOURES	21/12/2019	04:00:00	50441221

For fast return to the iPigeon Home screen use this button

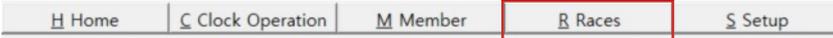


[return to page index](#)

Add New Race using Race Point already in the Club Manager Software

Whilst not absolutely necessary to have the Club Antenna (Rina Marker) connected when using the Club Manager. But when changing functions you will keep having this screen prompt reminder.  Unable to open com port (win error code: 2)

Load Club Manager by left double clicking the Club Manager icon  on your Desktop

Then select the Tab **Races** 

Select  button

Select **Club**

Enter **Liberation Date**

Enter **Liberation Time** use 04:00:00
if marking day is before liberation date

Select button to bring up races

Then select **race required**

Club	Code	LibSite Abbre.	Liberation Site	Lib. Date	Lib. Time	RaceCode
EMS&HAV	4059	LITTLEHAMP	LITTLEHAMPTON	06/12/2019	16:00:00	40591206

Liberation Points Detail

Club : Emsworth & Havant HS

Liberation Date : 14/12/2019

Liberation Time : 04:00:00

Liberate Site Abbreviation :

Liberation Code :

Liberation Site :

EXETER
LITTLEHAMPTON
NEWBURY

Customized Lib. Point : Customized LibPoint

Set SunSet/Sunrise : SunData Setting

Save Cancel AddNew

Note these 2 fields have been auto pre-filled

Then finally select  button

Liberation Points Detail

Club : Emsworth & Havant HS

Liberation Date : 14/12/2019

Liberation Time : 04:00:00

Liberate Site Abbreviation : NEWBURY

Liberation Code : 4220

Liberation Site : NEWBURY

Longitude : Latitude :

Customized Lib. Point : Customized LibPoint

Set SunSet/Sunrise : SunData Setting

Save Cancel AddNew

To synchronise races onto members's clocks go to Page 24

For fast return to the iPigeon Home screen use this button



iPigeon Race Marking (basketing)



You must have already synchronised the race details from the Club Manager to the member's iPigeon

Club Antenna (Ring Marker)

You require the **Member's iPigeon, Club Antenna, Mains Power Transformer, Mini Din cable, GPS, Printer** and the **Security Fob** 

The other end of the **Min Din** is connected to the **iPigeon Clock** 



Wait for the GPS blue light to stop flashing, which depending on the club's local location may take a few minutes.



If after 6 minutes the light is still flashing, then proceed as below

Power up - select screen **Club Manager**  hold Fob over Well  on screen select **Race Marking**

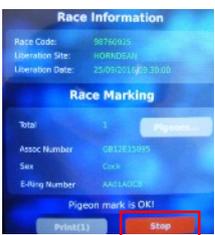


Select Race to be Marked → 

Screen changes to this 

Present pigeon's ETS leg to Marker well 

When all birds have been marked select red button **Stop**



Select button **OK** To start printing



Select button **OK** after printing



For security no birds can be added after printing

For fast return to the iPigeon Home screen use this button 

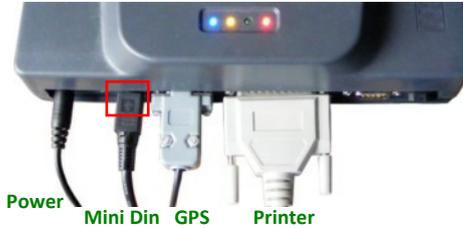


Close Race

You require the **Club Antenna (Ring Marker)** with cables **Mains Power - Mini Din - GPS - Printer** and **Security Fob**

The computer is not used 

Club Antenna (Ring Marker)



The other end of the **Min Din** is connected to the **iPigeon Clock**



Wait for the GPS blue light to stop flashing, which depending on the club's local location may take a few minutes.



If after 6 minutes the light is still flashing, then proceed as below

Power up - select screen **Club Manager**



hold Fob over Well



on screen select **Race Manager**



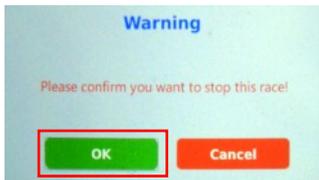
On Race List
Select race to Close



Select **Close**



Select **OK**



Select **Print**



Select **OK**



For fast return to the Home screen use this button



iPigeon Race in Progress

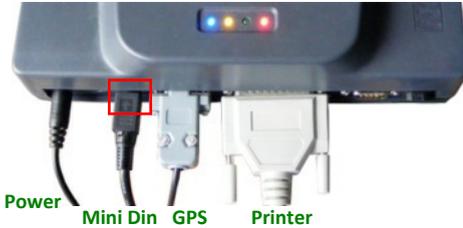


Race in Progress

You require the **Club Antenna (Ring Marker)** with cables **Mains Power - Mini Din - GPS - Printer** and **Security Fob**

The computer is not used

Club Antenna (Ring Marker)



The other end of the **Min Din** is connected to the **iPigeon Clock**



Wait for the GPS blue light to stop flashing, which depending on the club's local location may take a few minutes.



If after 6 minutes the light is still flashing, then proceed as below

Power up - select screen **Club Manager**



hold Fob over Well



on screen select **Race Manager**



On Race List
 Select race to print
 Race in Progress



Select Arrive



Select OK



Select Print



Select OK



For fast return to the Home screen use this button



Delete Race from Member's iPigeon using Club Antenna



WARNING:
If using the RPRA results program do not delete race until the XML file has definitely been created

Whilst Race Deletions can be carried using both the Ring Marker or just the iPigeon. An advantage by using the Ring Marker when connected to the computer is that synchronising can be carried out immediately rather than later.
Clubs need to be aware if only using the iPigeon clock for race deletions, then the race must have been closed

Delete Race using Club Antenna

You require the **Member's iPigeon, Club Antenna, Mains Power Transformer and Mini Din cables** and **Security Fob** 

The computer is not used



Club Antenna (Ring Marker)
Power Mini Din

The other end of the **Min Din** is connected to the **iPigeon Clock**



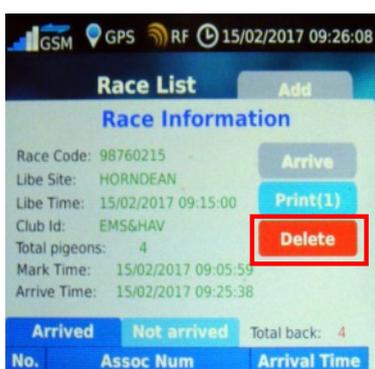
Power up - select screen **Club Manager**  hold Fob over Well  on screen select **Race Manager**



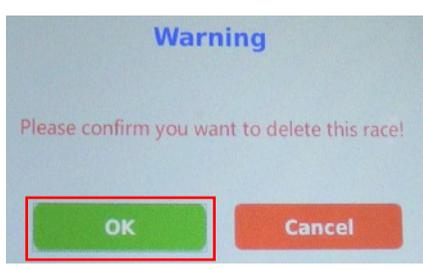
Select **Race** to be deleted



Click **Delete**



Click **OK**



To synchronise clocks to the Club Manager go to Page 24

For fast return to the iPigeon Home screen use this button



Member Deletes Race from iPigeon



Delete Race using only iPigeon clock (WARNING deleting races cannot be undone)

No computer or Club Antenna (Ring Marker) is required
Race must first be closed

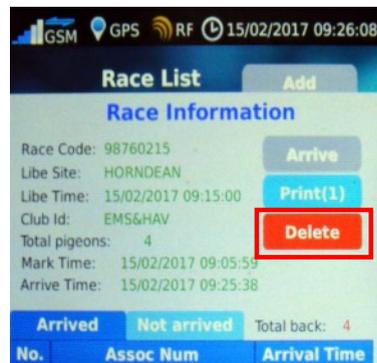
Only the power cable is required
 in member's iPigeon clock



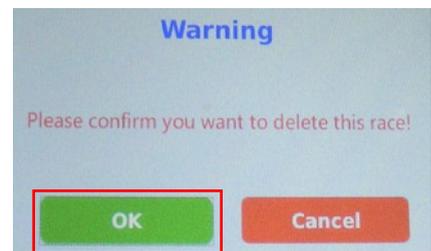
Power up - select screen icon Home



Select Race



select Delete



select OK

For fast return to the iPigeon Home screen use this button



iPigeon Race Marking on other manufacturer's ring marker (Unikon)



You need to find out if the manufacturer's ring marker is up to date with **all** FCI approved ETS rings and so able to read and write to our ETS rings (*our ETS rings are FCI approved*). Not all ring markers are truly Unives 1.7 compatible and whilst the Unikon example **will** successfully mark our iPigeon clock, it **does not** recognise our own ETS rings. **Therefor the example below presumes all the ETS rings your using at this example marking are not our ETS rings.**

You require the **iPigeon clock** and the iPigeon **MiniDin** cable which connects to the Unikon and iPigeon Ports (*either cable end can be used*)



Power up the Unikon as usual (*you must obtain a radio signal*)



Then remove the Unikon base from the Unikon lead and then attach the iPigeon as above using the MiniDin cable



When the iPigeon powers up select **Club Manager**

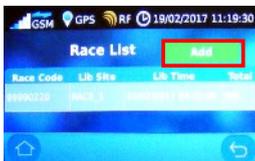


Then hold Unikon security Fob over ring marker



The instructions below are only for when the race you want has **not** already been entered into your iPigeon **If the race has already been entered into the iPigeon then go to the next page 22**

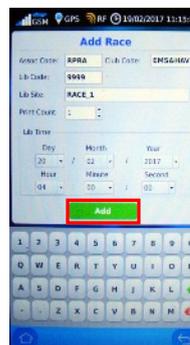
on this screen select **Race Manager**



select green **ADD** button

Every field is editable, but if using ours or the RPRa results programs you will need to enter the correct Lib Code and alter the race date if not the following day. Only alter the liberation time if Marking is on the same day as the Race.

When finished select the **Add** button



Then tap this icon

Continues on next page 22

iPigeon Race Marking on other manufacturer's Ring Marker (Unikon)

On this screen select **Race Marking**



Select which Race to Mark

Race Code	Lib Site	Lib Time	Marked
1961103	BEDHAMP	03/11/2017 15:00:00	0
18761103	HORNDEAN	03/11/2017 15:45:00	0
18771103	RACE 1	03/11/2017 15:30:00	0

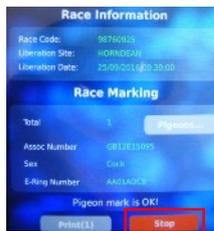
Screen changes to this



Present ETS chip leg to Ring Marker



When all birds have been marked
Click button **Stop**



Select button **OK**
To start printing



Select button **OK**
after printing



For fast return to the iPigeon Home screen use this button



iPigeon Race Closing on other manufacturer's ring marker (Unikon)



Not all other ring markers are truly Unives 1.7 compatible. However, the Unikon **will** successfully Close races using our iPigeon *even if the race was marked on our own ring marker and pigeons also have our own ETS rings*

You require the **iPigeon clock** and the **iPigeon MiniDin cable** which connects to both MiniDin Ports *(either cable end can be used)*



Power up the Unikon as usual *(you must obtain a radio signal)*



Then remove the Unikon base from the Unikon lead and then attach the iPigeon as above using the MiniDin cable



When the iPigeon powers up select **Club Manager**



Then hold Unikon security Fob over ring marker



Then select **Race Manager**



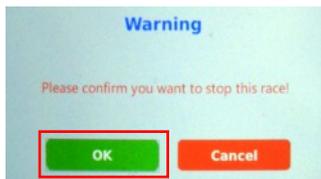
On Race List
 Select race to Close



Select **Close**



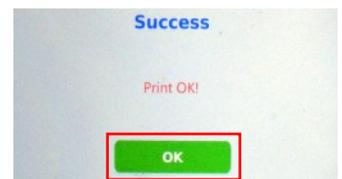
Select **OK**



Select **Print**



Select **OK**



For fast return to the iPigeon Home screen use this button



TOPigeon Synchronising iPigeon Clock with Club Manager

If this is a new clock which has never been synchronised go to Page 8



This procedure is the same for Club Manager to iPigeon - or iPigeon to Club Manager

You need to have the Club Manager open on your computer
the iPigeon Clock connected to the Club Ring Marker
the Club Ring Marker connected to the computer (USB)



The Clock is connected to the Ring Marker
using the 4 pin Mini Din cable
(either end can be used)



Select iPigeon screen **Club Manager** icon



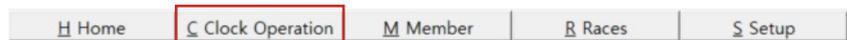
Hold Fob over Club Ring Marker Well



Select **Connect to PC** icon



On the computer Club Manager screen select the **Clock Operation** Tab



On the computer screen select **Synchronise Clock**

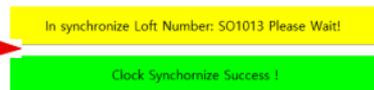


Then select **Sync Now**

Please connect your iPigeon to the Club Antenna (ring marker) , then click "Sync Now" for a single clock or "Auto Sync" for multiple clock in a row.



A successful synchronising will display yellow and green messages



iPigeon then displays **Synchronise Success**



Should a red Error Bar appear, you will need to double check your actions by starting the whole procedure again



For fast return to the iPigeon Home screen use this button



return to page index

p25 **Union supplied Latitude/Longitude format change to iPigeon format**

Please note unless for record purposes or using race point and member coordinates for Topigeon race results, the Longitude and Latitude boxes may be left blank.

Example supplied RPRA format - **Latitude 50 51 30.16 N - Longitude 01 00 37.83 W**

Write down and change the above format (use no spaces) to Latitude **N050513016** - Longitude **W001003783**

Note we add a leading 0

Member New Add



Personal Details

Name:

Street:

City:

Post Code:

Telephone Number:

Loft Information

Loft Number: RPRA

Longitude: (E121'23:24)

Latitude: (N024'22:30)

Notes

You use the computer Tab key to move from box to box 

After entering the last digit of your Loft number press the Tab Key

Immediately enter the Longitude whilst the blue area is visible

After entering the last digit of the Longitude press the Tab Key

Immediately enter the Latitude whilst the blue area is visible

After entering the last digit of the Latitude use your cursor to move to other boxes

For fast return to the iPigeon Home screen use this button



New member joins club with an iPigeon he used at his old club

This procedure retains the ring information and so make sure you enter the exact association number and member's name and address

Connect the iPigeon as illustrated to the **powered up computer**

Now power up the club system and select **Club Manager**

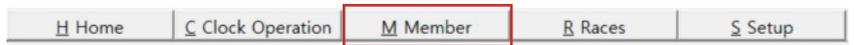
Then show **security Fob** to the **ring marker** well

Then select green icon **Connect To PC**

iPigeon screen now reads **Connecting**



On the Club Manager select **Member Tab**



and on the next screen select the **AddNew** button

The first part of Loft Number is auto filled from the Club details page - leaving just your Loft number- Example: SO1013 (do not use spaces)

Street name can be followed by local area Example:- 3 High Street, (area)

Longitude and Latitude (if known) must be entered in format given on Page 24

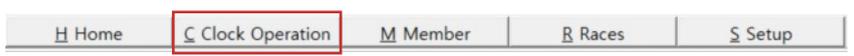
The screenshot shows the 'Add New Member' form. The 'Personal Details' section includes fields for Name, Street, City, Post Code, and Telephone Number. The 'Loft Information' section includes fields for Loft Number, Longitude, and Latitude. A 'Save' button is highlighted with a red box.

When completed select the button **Save**

The Save button above brings on this member's screen

LoftNo	LoftName	clockCnt
RPRA SO8954	George Jeavons	1

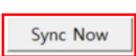
Next on the computer select **Clock Operation**



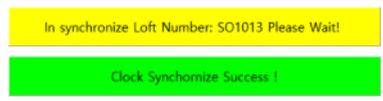
Then select tab **Synchronize Clock**



Then select button **Sync Now**



A successful synchronising will display these two consecutive messages



Should a red Error Bar appear, you will need to double check your actions by starting the whole procedure again



iPigeon screen now reads **Synchronize Success**



Next return to the iPigeon Home screen using this button



Next go to page 9 and complete all those instructions
Then the iPigeon will be ready for use at the new club